

# United Society of Shakers, Sabbathday Lake Inc.

## IRA Letter of Instruction

Account Owner/Donor Name

Address

City, State, ZIP

To: IRA Administrator

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my individual retirement account (IRA), Account # \_\_\_\_\_. This distribution is intended to be an IRA charitable rollover, as authorized by Section 408(d)(8) of the Internal Revenue Code.

Please issue a check in the amount of \$ \_\_\_\_\_ payable to **United Society of Shakers** and send the check to the following address:

United Society of Shakers  
Attn: Jamie Ribisi-Brale  
707 Shaker Rd  
New Gloucester, ME 04260

United Society of Shakers, Sabbathday Lake Inc's tax ID number is: 01-0317232, and is a qualified charitable recipient for this transfer. Please issue the check in a timely manner to qualify as a qualified charitable distribution during the 20\_\_\_\_ tax year.

**Important:**

*In your transmittal to United Society of Shakers, please indicate my name and address as the donor of record in connection with this transfer, and please copy me on your transmittal.*

If you have any questions I can be reached at \_\_\_\_\_. Thank you for your assistance in this matter.

Please include a copy of this form to Shaker Village to assist with processing.

Sincerely,



SHAKER  
VILLAGE